

VEDA PRAKASH G

Transformation Analyst for Magellanic Group

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SUMMARY

As a Transformation Analyst with nearly 2 years of experience in transformations and 5+ years of overall experience, I specialize in organizational development, performance management, process management, people management and change management across various industries. At Ivis international, I led transformation projects, including process and manpower implementations, enhancing operational efficiency and policy corrections. My core skills include project planning, risk mitigation, and data analysis. I am proficient in Taleo, People Strong, SAP Success Factors, Pocket HRMS and Microsoft Office, with a strong track record in problem-solving and cross-functional collaboration.

CORE COMPETENCIES

Organizational Development | Performance Management | Change Management | Talent Acquisition | HR Policies | Employee Engagement | Employee Relations | Project Coordination | HR Transformation | Project Planning | Project Management | Compliance Management | Risk Mitigation | Stakeholder Management | Training and Development

TECHNICAL SKILLS

SAP SuccessFactors (SF)

PeopleStrong

Taleo

Job Portals

OnQ

Visio/Draw.io

PROFESSIONAL EXPERIENCE

Transformation Analyst

Ivis International Pvt. Ltd.

(Magellanic Cloud Group)

Aug 24 - Present

Hyderabad

- Performing **Process and Manpower Transformations and Change Management** for **Magellanic Cloud Group (4 Companies)**.
- Identification of **process gaps** and channeling the same as per the management requirements.
- Active participation in **RMG (Resource management)** and suggesting the necessary changes.
- **Implementing** the Digital projects which are recently developed and introduced in the system.
- Collaborating with **stakeholders** and understanding their requirements and bridging the gaps between top level management and entry level employees.
- **Performance assessments** and identifying the improvement areas.
- Mediating with cross department issuing and providing effective solutions to the teams.

Apr '22 - Nov '23

Bangalore

Senior Lead HR Transformations APAC

Adecco India Pvt. Ltd.

- Designed and managed **project schedules** and **strategies** to ensure timely completion of **HR initiatives**.
- Maintained comprehensive **project records**, including meeting minutes and progress updates.
- Identified and mitigated potential **risks** in **HR projects**, proactively addressing challenges.
- Collaborated closely with **HR professionals** to implement necessary changes, adhering to **project goals** and **timelines**.
- Facilitated **communication** between **HR divisions**, **project teams**, and **stakeholders** to ensure alignment and transparency.
- Trained and mentored **HR team members**, enhancing **project management skills** and fostering professional growth.
- Conducted national **performance assessments** to identify areas for improvement and provide targeted **development**.
- Provided training on **SAP SuccessFactors** for process-integrated assessment, goal-setting, program design, and implementation.
- Led the **recruitment process**, collaborated with **cross-functional teams**, and successfully executed **Global HRIS (SAP SF)** and **Regional Shared Services Center** implementation.

Hilton Hotel and Resorts, EGL

Jul '16 - Dec '19

Front Office Executive

Bangalore

- Conducted **training** and **development sessions** for team members, enhancing skills and knowledge.
- Maintained and organized **HR documents**, including **employee records, contracts, and compliance files**.
- Coordinated **orientation schedules** and logistics for new employees, ensuring an efficient **onboarding process**.
- Arranged **meeting rooms** and equipment for **HR events**, ensuring seamless execution.
- Ensured adherence to **HR policies and procedures**, documented **compliance**, and supported **workplace safety**.
- Provided **administrative assistance** to the HR department, including **filing, data entry, and report preparation**, and streamlined **front office processes**.
- Screened **candidates**, managed **front office staff**, implemented **best practices**, facilitated **cross-department communication**, and oversaw **recognition and rewards initiatives**.
- Achieved "Best Team Member of the Month" twice, led the **front office team** to win the "Best Front Office Team" award for the APAC region for three consecutive years, and was recognized as the "Best Upseller" for eight consecutive months.

EDUCATION

PGDM in International Business, Human Resource, and Marketing

May '22

MIME (Jain University)

First Class, Silver Medal in PGDM HR

BA in Hospitality Administration and Event Management (HA & EM)

May '16

Front Office, PES IHM

First Class

CERTIFICATION

Lean Six Sigma Green Belt – 2024 – DL102024036

KPGM India