

JANDHYALA VENKATA SAI MANIKANTA

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Profile Summary

A focused Finance professional with experience in the following areas:

- Performing Financial Analysis on Projects.
- Compiling & Converting the Data into Information.
- Preparing Dashboards & MIS for Reporting & Analysis.

Excellent Interpersonal Skills which help in liaising with Departments & Clients.

Seeking a Challenging, Growth - Oriented role to enhance and build with my capabilities in an organization that allows me to evolve in both professional and behavioral manners and work for mutual development.

Career Details

Projects:

- Microsoft Dynamics Axapta to SAP implementation
- Worked as supporting member for migration of Dynamics to SAP SD
- Understanding and providing inputs for sales module
- Assisting in invoice creation and sales order creations
- Reinforcing Credit limits
- Sharing inputs for sales process, customer message confirmation, batching process, manufacture process and customer ledger statements

Organization 1: - Calyx.ai

Designation: - Financial Analyst II (Business compliance analyst)- (August 2021 to Present)

Roles & Responsibilities: - Versatile Profile (Reporting to Vice President Data Privacy and Legal Risk Management)

- Supporting the Compliance Due diligence process for Vendors and Employees of the organization
- Preparation of Standard operating procedure documents for Compliance and Financial Client reporting.
- Speaking and understanding the client requirements and providing the financial reports according to the requirements of the clients.
- Preparation of the operational requirement documents according to the client specifications
- Timely submission of the financial reports to the clients according to the timelines specified by client.
- Yearly reconciliations of the submitted financial data to client and rectifying any additional costs or adjustments happened in the financial year
- Supporting clients to submit the financial reports of the doctors in US as per US Sunshine act.
- Working on the client audits for the compliance related screening queries and transparency reporting
- Monthly reconciliations of the Employees, Vendors screened data and supporting the Company chief compliance officer.

Organization 2: - Medcover Hospitals, Corporate Office

Designation: - Manager - Finance & Accounts (Receivables) - (January 2021 to August 2021)

Roles & Responsibilities: - Versatile Profile (Reporting to Chief Financial Officer)

- Customer Reconciliations and Balance Confirmations.
- Assigning tasks to the accounts receivable team in agreement with the accounting department's goals
- Overseeing timely collection of payments
- Monitoring invoicing procedures
- Interacting with customers in non-payment cases
- Handling Customer Queries and preparing Customer Ledger Statements
- Gathering data from Internal Accounts, Legal & Technical Teams
- Creating and keeping records of invoices, bills, and deposits
- Forecasting monthly, quarterly and annual results and creating reports on them
- Ensuring that all accounts receivable procedures are in compliance with legal regulations
- Follow changes and trends in industry niche and related legal regulations
- Monitor and report on deviations from credit standards.
- Conduct credit checks on all customer, establish and manage limits
- Make recommendations to improve quality of invoicing and collection procedures.
- Validation of MOU'S
- Also Facilitated inputs to the team on migration to Dynamics 365 from Tally on the following:
 - Sales process in Hospitals
 - Customer ledger statements
 - Sponsor's list
 - Debtor's report
 - revenue cycle from Suvarna HIMS to Dynamics
 - Approval matrix

Organization 3: - Cushman and Wakefield

Designation: - Account Executive (Analyst) - (Mar 2019 to Dec 2020)

Roles & Responsibilities: -

- Preparing of Information Memorandum (IM) report for projects undertaken.
- Develop and Preparation of Feasibility Report of Projects.
- Summarizing of Financial Statements
- Gathering of Data from Internal Accounts, Legal & Technical Teams.
- Co-ordinating & Communicating with Bankers & Investors.
- Assisting the Accounts Department with Ledger Analysis.
- Preparation of Ad-hoc Reports & Presentations for Top Management.

Organization 4: - Prism Johnson Ltd RMC (India) Division

Designation: - Sales Co- Ordinator - (Aug 2016 to Feb 2019)

Roles & Responsibilities: -

- Managing Treasury Function efficiently.
- Co-ordinating with Banks for Online Payments & Transfers.
- Reconciliation of Bank Accounts.
- Preparing & Reporting of Cash Flows on daily, monthly & annual basis in SAP.
- Customer Reconciliations and Balance Confirmations.
- Customer Ledger Statements.
- Reconciliation of Sales with the Actual Volume

- Presenting performance reports to Business Managers, Zonal Heads, President, Executive Director and CEO.
- Providing necessary inputs for development in SAP Sales and Distribution Module
- Creation of Sale orders in SAP after the verifying the Purchase order and other required documents.
- Preparing and Submitting the Quotations over mails to the Customers
- Preparing Manual Invoices and Billing accordingly in SAP

Additional Experience

Organization: - Anukar Projects Pvt Ltd

Designation: - Accountant (May 2015 to June 2016)

Roles & Responsibilities: -

- Reconciliation & Reporting of Corporate Collection & Payment Accounts.
- Maintenance of ledgers, credit notes, debit notes and posting.
- To collect the bills from the vendors and processing their bills
- To check and verify the bills of the vendors and process them to the head office by using the excel and making them process the payments.
- Maintaining the daily expenses through the petty cash book

Educational Qualifications

Course	University/ Board	Institution	Year of Pass Out	Grade
MBA – F&M	JNTU Kakinada	Potti Sriramulu College of Engineering & Technology	May – 2015	74%
BBM	Krishna University	Nalanda Degree College	May – 2013	60%
H.S.C.	Board of Intermediate Education	Narayana Junior College	March – 2010	65%
S.S.C.	Board of Secondary Education	Bhashyam Public School	March – 2008	69%

Technical Skills

Proficient in:

- Microsoft Applications – Office & Dynamics (Axapta)
- SAP ECC 6.0 (Sales and Distribution Module)
- Budget Estimation
- SAP ECC 6.0 FICO
- Salesforce Engage 2.0

Strengths

- Ability to work independently as well as collaborate with cross-functional teams.
- Multi-tasking & can prioritize work by importance and deadline
- Excellent verbal and written communication
- Strategic Thinker and a Result Oriented Individual
- Ability to Understand Business Needs & Provide Strategic Support
- Good Communication & Interpersonal Skills.
- Effective team player & People Management Skills

Personal Details

Father's Name	J V Nageswara Rao (Late)
Mother's Name	J Annapurna Surya Kumari
Date of Birth	05-06-93
Languages known	Telugu, English, Hindi
Address	Miyapur, Hyderabad - 500049

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge.

Date:

Place: Hyderabad

J V Sai Manikanta