



SUGATA MAITI, E mail- sugata.maiti1980@gmail.com./sugata.maiti1980@outlook.com .
Mobile-9558315972/6294651840

AREAS OF EXPERTISE

- INDUSTRIAL PROJECTS.
- INFRASTRUCTURE PROJECT
- STEEL PLANT PROJECTS.
- EPC PROJECTS .
- OIL & GAS, REFINERY PROJECT.
- METRO RAIL PROJECT.
- POWER PLANT PROJECT

KEY SKILLS

- PROJECT MANAGEMENT.
- SCHEDULE PREPARATION AND TRACKING THROUGH MICROSOFT PROJECT.
- PROCUREMENT SEQUENCING.

IT SKILL

- MICROSOFT
- PROJECT(MSP)
- MS OFFICE
- AUTO CAD
- POWER POINT

➤ **PROFILE SUMMARY:-**

Professional Completed Executive program on advance project Management from IIM(Rohtak) having good sound in Microsoft Project software and work experience of 18 years & 7 months in different industrial verticals (i.e- Industrial Plant, Cement Plant, Steel Plant, PowerPlant etc.) with reputed M.N.C organizations like- M/s-Gannon Dunkerley, M/s-Smplex Infrastructures Ltd & M/s- Paharpur Cooling Towers Ltd since Jan-2004 to Jan-2021, Professional completed B.E.with Civil Engineering in 2004 from Nagpur University College-KITS,Ramtek, Nagpur,Maharashtra.

➤ **CAREER HISTORY Since Jan-2004 to Till Now:-**

- ❖ **Duties and Responsibilities handled with M/s- Ravi Construction:-**
 - Schedule preparation on MS Project and monitoring with consideration of cost & time.
 - Material procurement sequence planning to meet the monthly billing target with customer satisfaction.
 - Charing of project review meeting with customer.
 - Finalization of extra items for claim and add to BOQ.
- ❖ **Project handled with M/s-Ravi Construction from Nov-2021 to till date as Project Manager.**
 - Well-handed over the Project of M/s-Marino Industries Ltd, Vadodara, Gujarat up to customer satisfaction level.
 - Presently posted at Meghmani Industries Ltd, Dahej.
- ❖ **With M/s- Niyati Engineering Pvt. Ltd (August-2021 to Nov-2021) (Designation – Project Manager) revamp project of Acid, Organic & Belt flaker, & at Aarti Chemical Industries Ltd,Vapi.**
- ❖ **With Paharpur Cooling Towers Limited (June- 2012 to 31st Jan-2021) (Duration 9Years 7months with designated as Asst. Mgr/Deputy Mgr & Project Mgr).**

Duties & responsibilities handled during the period (May-2012 to 31st Jan-2021):-

- Project schedule preparation with consideration of Cost & time Management.
- Billing forecasting for 3 months look ahead plan.
- Monitoring the work Progress with Budget and costs.
- Co-ordination with Client/consultant/Vendor/HO Staff.
- Chairing meeting with client/consultant regarding progress, quality, safety and contractual requirements.
- Managing performance of the team members through goal setting,ongoing assessment and motivation.
- Attending site review meeting with customer w.r.t project schedule and catch-up plan.
- ❖ **Projects executed with M/s- Paharpur Cooling Towers Ltd during the period (May-2012 to 31st Jan-2021):-**
 - Construction, erection & successful completion of 24 cell Counter flow IDCTat 1X660 MW Harduaganj Thermal Power Project. as Project Manager.

EXPERIENCE DETAILS:(2004 to till now)

M/s- Ravi Construction(Nov-2021 to Till Date).

M/s- Niyati Engg. Pvt. Ltd(Aug-2021 to Nov-2021)

Paharpur Cooling Towers Ltd
May-2012 to 31st Jan-2021.

Simplex Infrastructures Ltd.
June-2006 to April-2012:-

Gannon Dunkerley & Co. Ltd Jan-2005 to Oct-2006:-

-Karan Construction Pvt. Ltd. Jan-2004 to Jan-2005:-

B.E(CIVIL)-2004

PERSONAL DATA:

DOB: 30th Dec'1977

NATIONALITY: INDIAN

MARITAL STATUS: MARRIED

CURRENT ADDRESS

AA-103.SAI DHAM
RESIDENCY, COLLEGE ROAD.
BHARUCH, GUJARAT.

PERMANENT ADDRESS: -

Payarachali, Tamruk,
Post-Nokibasan
DIST- PURBA MEDINIPUR.
W.B.-721649.

PASSPORT No: U3877498

Valid upto-09/11/2030.

- Capacity enhancement project under EIL & Bharat Oman Refinery Limited at Bina, Madhya Pradesh as Site In Charge.
- Construction, erection and commissioning of 09 cell Counter flow cooling Tower at RINL, Visakhapattanam, Andhra Pradesh as Project Manager.
- 3X110 MW Torrent Gas based thermal Power Project, Dahej, Gujarat as Project Manager.

❖ **With Simplex Infrastructures Ltd. (June-2006 to April- 2012)**

(Duration 7 Years) (Designation- Project Engineer & Sr. Project Engineer posted at various Industrial field)

Duties & responsibilities handled during the period (June-2006 to April-2012):-

- Preparation of Budget and ensuring completion of the project within the time & Budget.
- Monitoring of materials procurement sequence and procurement in time.
- Site execution and monitoring of activities as per approved schedule.
- Preparation of contractors work order.
- Rate analysis and costing.

❖ **Projects executed with M/s- Simplex Infrastructures Ltd during the period (June-2006 to April-2012)**

- Construction and execution of water treatment Plant & D.M Plant at 2X250 MW Chandrapura Thermal Power Projects, Chandrapura, Jharkhand as Sectional Incharge.
- Construction, monitoring and execution of 800 mm dia bored pile, pile cap, pier at East west metro Kolkata, as Sectional Incharge.
- Construction and execution of Total Coal Handling Plant at 3X660 MW adani Superthermal Power Project as a Sectional Incharge.

❖ **With Karan Construction Company Pvt. Ltd. & GDCL(02nd Jan 2004 to May2006)(Duration 3 Years)**

(Designation-Site Engineers posted at ECL Coak oven Plant, Haldia. West Bengal)

❖ **Duties & responsibilities handled during the period (Jan-2004 to May-2006)**

- Preparation of Bar Bending Schedule as per drawing.
- RCC pouring plan for various structures.
- Contractors billing.
- Rate Analysis and costing.

❖ **Duties & responsibilities handled during the period (Jan-2004 to May-2006):-**

- Preparation of Bar Bending Schedule as per drawing.
- RCC pouring plan for various structures.
- Contractors billing.
- Rate Analysis and costing.

❖ **Projects executed during the period (Jan-2004 to May-2006):-**

- Construction and execution of Battery foundation & Pump house at Haldia Coak Oven Plant, Haldia, West Bengal as Junineer Engineer.
- Construction and execution of Esp, & Boiler Foundation at 1X250 MW Santaldih Thermal Power Project, Phase-I, West Bengal as an Engineer.