

# Sunita Kumari Dalai

## FINANCIAL REPORTING ANALYST

[dalaisunita0@gmail.com](mailto:dalaisunita0@gmail.com)

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Berhampur, Odisha

### WORK EXPERIENCE

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#### JHONSON CONTROLS

SENIOR EXECUTIVE Apr 2024 – Current Pune, Maharashtra

- Month-end and year-end close processes by preparing accurate financial reports.
- Conducted in-depth financial analysis to identify trends, opportunities, and risks.

#### PADHI & CO., CHARTERED ACCOUNTANTS

FINANCIAL REPORTING ANALYST Apr 2013 – Apr 2024 Berhampur, Odisha

- Prepare and analyze monthly, quarterly, and annual financial statements, including balance sheets, income statements, and cash flow statements in compliance with GAAP/IFRS.
- Conduct financial analysis and generate reports to provide insights on business performance to senior management.
- Perform variance analysis to compare actual results to budgeted figures and identify key drivers of variances.
- Assist in the preparation of budgets and financial forecasts to support strategic decision-making.
- Ensure compliance with regulatory requirements and accounting standards in financial reporting.
- Provided financial data and analysis to support internal and external audits.
- Collaborate with cross-functional teams to gather and validate financial data.

### EDUCATION

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IGNOU - Master's in Business Administration ,Finance

2015 – 2018

Delhi, DELHI

Berhampur University - Bachelor of Commerce

2010 – 2013

Ganjam, Odisha

### SKILLS

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- Financial Statement Preparation
- Financial Analysis and Reporting
- Budgeting and forecasting
- Variance analysis.
- Internal controls
- Compliance and Regulatory Reporting
- Data analysis
- Microsoft Excel & Tally ERP-9
- Problem-solving , ability to work under pressure and meet deadlines
- Interpersonal Communication and Teamwork.

### CERTIFICATIONS

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Pursing Certified Public Accountant (CPA)

Financial Modelling