



SOURABH VEER

BUSINESS PROCESS ANALYST

◦ DETAILS ◦

Omkar house, Next to Bhamse Cloth Center, Karad Road, Pusesawali, Satara, MH 415512, India

◦ CONTACT ◦

9922884748
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Date of birth
19/03/1996

◦ LINKS ◦

[LinkedIn Profile](#)

◦ SKILLS ◦

Project Management

Business Analysis

Strategic Planning

Data Analysis

Requirement Gathering

Process Improvement

Collaboration

SAP Signavio

MAVIM

ARIS

Business Process Management

Asset Creation

👤 PROFILE

Dynamic and results-oriented Business Process Analyst with a 3 years of track record of leveraging strategic planning, communication, and business analysis techniques to drive process improvements and deliver impact solutions. Adept at Microsoft Office, MS Visio, and SAP Signavio, with a keen eye for detail and a passion for collaboration. Proven ability in requirement gathering and wire-framing, complemented by a strong foundation in Business Process Design and Execution. Known for dedicated teamwork and the ability to learn quickly. Looking to apply these skills in a challenging Business Analyst role.

📁 EMPLOYMENT HISTORY

Business and Technology Delivery Analyst at Accenture, Pune

January 2022 - Present

- **Developed new processes** for OCIO, collaborating with internal stakeholders and producing wireframes and deliverables.
- **Led interactive workshops** and performed comprehensive primary research to evaluate existing business processes.
- **Crafted and executed** enhanced 'To-Be' processes, aligning with stakeholder goals, which led to a **30% reduction** in lead time and a **20% increase** in customer satisfaction.
- **Created over 100 complex business process flows**, adhering to BPMN 2.0 standards, using tools like Mavim Manager and SAP Signavio.
- **Earned recognition** from managers and team leads for developing intricate business process flows in MS Visio, utilizing BPMN 2.0 standards.
- **Executed process redesign** with MAVIM & ARIS tools, enhancing the workflow efficiency of intricate business processes for external clients.

Digital Associate at Amazon, Remote

August 2021 — December 2021

- Followed a **defined set of instructions** for truth data collection essential to product development.
- Utilized **software tools** for efficient data capture, ensuring compliance with organizational processes.
- **Recorded outcomes**, communicated effectively, and addressed any issues encountered.
- Provided **detailed individual status reports**, maintaining adherence to productivity and quality benchmarks.
- **Escalated issues** or uncertainties related to task execution via the designated portal.
- Resolved all escalated items **in accordance with SLA** (Service Level Agreement) timelines.

🎓 EDUCATION

Master in Management Studies - Operations Management, VES Institute of Management Studies, Mumbai

August 2018 — May 2020

Bachelor in Engineering - Mechanical Engineering, RMD Sinhgad School of Engineering

August 2013 — May 2017

INTERNSHIPS

Supply Chain Intern at 100KMPH, Pune

March 2021 — June 2021

- **Oversaw the inventory** of over 150 diverse products, guaranteeing consistent stock availability.
- **Expanded the product portfolio** through strategic collaborations with both existing and new vendors.
- **Generated purchase orders** and effectively managed the organization's supply chain process.

Operation Intern at Walplast Products Pvt Ltd, Navi Mumbai

April 2019 — June 2019

- **Designed a comprehensive one-year module** for Graduate Engineer Trainees (GETs), encompassing various training modules and assessments.
- **Conducted an analysis of the manufacturing process** by touring plants across multiple locations to document the procedures.

Social Service Project (Sewa International, Uttarakhand)

December 2018 — January 2019

- **Investigated the potential** for rural development in areas impacted by flooding.
- **Identified and charted new trekking paths** in collaboration with the Sewa Sahas Team.
- **Organized and oversaw mountaineering training sessions** for local youth, fostering employment opportunities.
- **Developed program schedules and brochures** for non-governmental organizations (NGOs).

COURSES

Lean Six Sigma Green Belt, Asian Institute of Quality Management

March 2020 — March 2020