



SHREYA GULATI

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SUMMARY

Highly motivated and detail-oriented recent graduate with a B.Com degree and hands-on experience in financial analysis and project management. Proven ability to handle multiple tasks efficiently, with strong organizational and communication skills. Eager to contribute to a dynamic and innovative organization as a Financial Strategist, with a keen interest in continuous learning and professional growth.

EDUCATION

Bachelor of Commerce, 2023
Janki Devi Memorial College,
University of Delhi - New Delhi
CGPA: 7.5

Senior Secondary, 2020
Manav Rachna International Collge -
Noida
CBSE Board
Percentage: 92.5

Secondary, 2018
Manav Rachna International Collge -
Noida
CBSE Board
Percentage: 83.4

CERTIFICATIONS

- IELTS - 2023
- Graduate Record Exam (GRE) - 2023

LANGUAGES

Hindi: First Language

English: C2
Proficient

HOBBIES

- Meditation & Yoga
- Fitness Enthusiast
- Avid Traveller
- Reading Books

EXPERIENCE

Intern, 09/2023 - 02/2024

ICI Industrial Training Institute - Noida, India

Project: SEED (Skill Empowerment for Employability & Youth Development)

- **Government-Affiliated Initiative:** Worked at a government-affiliated institute with the objective of empowering and uplifting rural below-poverty-line youth by meeting the skilled workforce demands of the industry, contributing to the institute's financial sustainability.
- **Strategic Financial Planning:** Identified the economic impact of a skilled workforce on the Indian economy, aiding in the strategic financial planning and allocation of resources to optimize productivity, quality, and safety.
- **Community Engagement:** Conducted site visits in nearby villages to enroll students in the training program, using strong financial communication and interpersonal skills to build trust and explain the program's economic benefits.
- **Data-Driven Enrollment Strategies:** Sent SMS notifications and collaborated with ex-students and gram panchayat members to facilitate trainee enrollment, leveraging data analytics to track and improve financial and enrollment outcomes.
- **Stakeholder Collaboration:** Addressed the challenge of mobilizing trainees post-training by negotiating MOUs with companies like Yamaha Motors, Honda Seil, Motherson, and Hi-tech Builders, ensuring financial sustainability and return on investment for the program.
- **Financial Reporting:** Assisted in the preparation of financial reports, budgeting, and presentations for stakeholders, highlighting the program's financial performance and economic impact.
- **Training and Development:** Conducted classes on soft and vocational skills, teaching leadership, work ethics, punctuality, and communication skills to enhance trainees' financial literacy and employability.
- **Women's Empowerment:** Engaged with a predominantly female trainee group, learning valuable lessons in financial management and balancing personal and professional life while imparting training, and highlighting the economic importance of women in the workforce.

SKILLS

Professional Skills:

- Financial Analysis: Proficient in analyzing financial statements and reports.
- Budgeting & Forecasting: Skilled in preparing budgets and financial forecasts.
- Project Management: Managed financial projects with precision.

Computer Applications:

- Microsoft Excel (financial modeling, pivot tables)
- Microsoft PowerPoint
- Microsoft Word

- MS Teams & MS Outlook

Soft Skills:

- Professionalism: Maintains a positive and professional demeanor.
- Effective Communication: Strong written and verbal communication abilities tailored to financial contexts.
- Analytical Thinking: Proficient in financial data analysis and problem-solving.
- Adaptability: Quick learner in dynamic financial environments.
- Teamwork and Collaboration: Demonstrated ability to work effectively within financial teams to achieve strategic goals.