

SANDESH BABU SALUNKE

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Solutions-driven business analyst with 5 + years of experience leading cross-functional teams in the development, having project management experience and good business sense, possess a knack for applying analytical and problem-solving skills to improve the overall capabilities of the organization's IT systems.

PROFESSIONAL EXPERIENCE:

• **Wipro Technologies**

Dec 2021 –Present

Designation: Business Analyst

Application: NPA tracker (ICICI Bank Pvt Ltd)

Responsibilities:

- Oversee all aspects of system analysis, design, development, maintenance, assesses the Business Requirements and evaluates possible technical solutions and recommendations.
- Determining work priorities and schedules work assignments.
- Ensuring the applications are developed in a way that complies with architectural standards and established methodologies, policies and practices.
- Managing multiple cross-functional projects concurrently.
- Coordinating projects with business users, development staff, support staff and infrastructure teams.
- Always Striving to Identify, recommend and prioritize application features in conjunction with business users.
- Taking high level directives and leading the effort of developing start-to-finish project plans based on internal project management framework & lifecycle process.
- Handling security audit of application in close association with developer and support team.

• TSS Consultancy

Jun 2021 – Nov-21

Designation: Junior Business Analyst

Department: Employee trade tracker

Responsibilities:

- Analyse client's requirement and business through document analysis, interviews and recommend solutions based on the outcome.
- Developed and maintained the business and client requirements. Handle user queries and regarding system functionality and monitor the loopholes in the system in order to improvise and provide superior customer support.
- Responsible for new development and enhancement in the products.
- Analysing the Regulatory changes and plan for the delivery of the same with the help of Development and testing team.
- Prioritizing and Tracking the deliverables of the customer and ensuring timely delivery and project execution.
- Prepare the Functional Specification documents and the version release notes which can be referred by internal and external stakeholders.
- Assistance to Business Development team for product demos.

• NSEIT

Oct 2018 – Feb 2021

Designation: Associate

Department: DEX – Digital Examination Services

Responsibilities:

- Analyse client's requirements and business processes through document analysis, workshops, interviews, workflow analysis and recommend solutions based on the outcome.
- Developed and maintained the business and client requirements, change requests in the form of business documents, solution-related specification documents and partner with the business to ensure sign-off on all requirements.
- Supporting development & QA teams, ensuring the team understands the specifications of the requirement, and simultaneously tracking the status of the project at each stage of SDLC.
- Collaborate with Payment Gateway vendors for API integration; get the issues resolved if occurred any throughout the project life cycle.
- Participating in user acceptance testing and live proving and conduct defect triage session to ensure the system is correct for end user.
- Handle user queries regarding system functionality and monitor the loopholes in the existing system in order to improvise and provide superior customer support.
- Manages multiple projects with competing priorities and ensure delivering them within the reasonable timelines.

Designation: Intern

Responsibilities:

- Drafted important emails and business-wide announcements for supervisors.
- Took minutes at company meetings and documented important information.
- Analysed customer feedback to locate areas of improvement.

ADDITIONAL SKILLS:

- Requirement Gathering & Analysis
- BRD, SRS
- Use Cases .Wireframes
- MS Visio, Jira, SQL, Moqups
- User Acceptance Testing (UAT)
- Microsoft Office Suite (Word, Excel, PowerPoint, O
- Agile Methodologies, Waterfall Methodologies
- Project Management

CERTIFICATION:

- Advance Certified Business Analyst **March 2021**
(**Business Analyst Training Institute**)
- Certification of capability in Business analyst (CCBA®) **June 2021**
(**Simple learn**)

EDUCATIONAL BACKGROUND:

- Bachelor of Science- Information Technology **May 2018**
- Higher Secondary School **February 2015**
- Secondary School certificate **March 2012**

Place: Mumbai

Date:

(**Sandesh B. Salunke**)