

# **RUPESH KUMAR**

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*9+years of experience in Project Management,Material Procurement, Planning, Supply Chain Management and in various portfolios of Purchase department like Purchasing, Negotiations, Vendor Development, Vendor Management, SCM, Cost Reductions, Logistics. I am specialized in Project Management skills, Vendor upgradation, localization of supplier, Strong negotiations skills & inventory management.*

## **SCHOLASTICS/SCHOLARSHIPS**

SL NO	YEAR	DEGREE	INSTITUTE/UNIVERSITY NAME	COURSE OF STUDY
1	2012	PG DIPLOMA	NATIONAL POWER TRAINING INSTITUTE	O & M IN T&D
2	2011	B-TECH	WEST BENGAL UNIVERSITY OF TECHNOLOGY	ELECTRICAL ENGINEERING
3	2006	ISC	VIG ENGLISH SCHOOL	SCIENCE
4	2004	ICSE	LOYOLA SCHOOL	SCIENCE

## **CERTIFICATION/TRAINING**

SL NO	YEAR	INSTITUTE/UNIVERSITY NAME	COURSE OF STUDY
1	2012	INDO DANISH TOOL ROOM,MSME	ADVANCE PLC & SCADA
2	2012	INDO DANISH TOOL ROOM,MSME	AUTO CAD(ELECTRICAL)
3	2022	XLRI, JAMSHEDPUR	PROJECT MANAGEMENT

## **SKILLS**

**Languages:** MS Project, MS Office 365, ADVANCE EXCEL, AUTOCAD, SAP, EIP.

## **PAST WORK EXPERIENCE**

- **Company:** "GENUS POWER INFRASTRUCTURES LIMITED", Jaipur (Rajasthan)-302022.
- **Date of Joining:** 19.02.2013 to 18.01.2016.
- **Department:** Engineering & Construction
- **Designation:** Engineer.
- **Roles & Responsibilities:** Planning & SCM
- **Job Responsibilities:-**
  - a) Preparing specifications & finalization of BOQ and BOM for the project.
  - b) Responsible for estimating, planning and executing of projects.
  - c) Projects contracts and maintaining related documentations.
  - d) Monitoring actual project expenditures against project budgets.
  - e) Identify deviation in scope and propose change requests as needed.
  - f) Involved in material management of the project.
  - g) Involved in MIS reporting, budget preparation, cost control of the electrical project.
  - h) Involved in daily interaction with the SCM and Purchase for the material planning.
  - i) Involved in Cost Control of the Project.
  - j) Support the Project Lead to achieve the required milestones.

- **Company:** "GKC PROJECTS LIMITED" Hyderabad-500084, Telangana, India.
- **Date of Joining:** 25.01.2016 to 24.06.2017.
- **Department:** Engineering & Construction
- **Designation:** Engineer.
- **Roles & Responsibilities:** Planning
- **Job Responsibilities:-**
  - a) Involved in MIS reporting, budget preparation, cost control of the project.
  - b) Planning of work and to prepare material requirement status so that the work is carried out smoothly.
  - c) Involved in Material Management and Material Reconciliation.
  - d) Involved in cost and time planning of the project.
  - e) Involved in material cost negotiation/analysis.
  - f) To ensure safety measures.
  - g) Involved in project handing over to the client.
  - h) Preparing forecast for resources required, material requirement, cost and revenue against project budget and project expenses for WRM, QRM and MRM meetings.
  - i) Monitoring actual project expenditures against project budgets.
  - j) Maintaining project completion time as per Project Completion guidelines.
  - k) Coordinating with SCM for the material planning of the project.

- **Company :** "BAJAJ ELECTRICALS LIMITED", MUMBAI.
- **Date of Joining:** 26.06.2017 to 18.06.2018.
- **Department:** Engineering & Construction
- **Designation:** Sr. Engineer.
- **Roles & Responsibilities:** Planning.
- **Job Responsibilities:-**
  - a) Procurement planning and Inventory Management.
  - b) Drive Total Cost of Ownership of the product.
  - c) Review and negotiate contracts/agreements on a timely basis.
  - d) Execute Value Engineering proposals with suppliers.
  - e) Periodic Price Revision based on commodity and currency trends.
  - f) Handled purchase operations for the project worth INR~650 Crs.
  - g) Minimize overall inventory value & ensure accuracy of data in system.
  - h) Analyse reports, measurements and external benchmarks to identify opportunities for continuous improvement.
  - i) Preparing of Monthly cash flows report.
  - j) Coordinating with the vendor regarding material supply.
  - k) Involved in material cost negotiation/analysis.

## PRESENT WORK EXPERIENCE

- **Company :** "M/s Larsen and Toubro Limited", Chennai.
- **Date of Joining:** 25.06.2018 to Present.
- **Department:** Engineering.
- **Designation:** Asst. Manager.
- **Roles & Responsibilities:** Planning.
- **Job Responsibilities:-**
  - a) Planning of work and to prepare material requirement status BOM so that the work is carried out smoothly.
  - b) Total material procured worth INR~1100 Crs and ensure proper logistics to meet the receipt on time.
  - c) Proactively obtain industry trend data and provide timely feedback to Sr. management.

- d) Preparation of Request for Proposal RFP process from inception through negotiation, award, and contract execution.
- e) Preparing of daily reporting documents like WRM, QRM, Client Cash flows and MRM to BU Head and IC Head of the Department.
- f) Monitoring actual project expenditures against project budgets.
- g) Provide input and data to support ongoing budgeting and strategic planning process.
- h) Identify and develop strategic suppliers/ partnerships to support business goals.
- i) Establish departmental goals and objectives that provide world- class materials performance to the organization.
- j) Analyse reports, measurements and external benchmarks to identify opportunities for continuous improvement.
- k) Proactively lead the material team to continuously improve processes and procedures.
- l) Coordinating with the vendor regarding timely material supply.
- m) Proactively manage material and work order exceptions and provide feedback to manufacturing and Project Management on critical information.
- n) Minimize overall inventory value & ensure accuracy of data in system including location, quantity on hand, value, etc.
- o) Involved in material cost negotiation/analysis.

#### **PERSONAL DOSSIER**

- **Date of Birth:** 27th Nov, 1986.
- **Overall Work Experience:** 9 Years 9 Months
- **Linguistic Abilities:** English and Hindi.
- **Contact Address:** Holding No – 14, Radhika Garden, Telco GhoraBanda, Jamshedpur-831004
- **Hobbies:** Playing volleyball, collecting stamps, listening to music.
- **Passport No:** J8953816.