

MANAV ARORA



PERSONAL DETAILS

21/108 Sant Colony Railway Road Bahadurgarh, 124507 Haryana
manavarora2018@gmail.com, +918168297483

EDUCATION

class X ST THOMAS SCHOOL, BAHADURGARH	Mar 2015
CLASS XII HARDAYAL PUBLIC SCHOOL, BAHADURGARH	Apr 2018
BACHELOR OF COMPUTER APPLICATIONS; BACHELOR IN COMPUTER APPLICATIONS IN 1ST DIVISION MAHARISHI DAYANAND UNIVERSITY, ROHTAK HARYANA	Aug 2018 - Jul 2021
Master of Business Administration MAHARISHI DAYANAND UNIVERSITY ROHTAK HARYANA	Aug 2023 - Present
PRODUCT AND BRAND MANAGEMENT EXECUTIVE PROGRAM IIM-ROHTAK, ROHTAK	Aug 2023 - Present

EMPLOYMENT

SENIOR SALES EXECUTIVE , TEAM LEADER TRIUMPH AUTO (CV) PVT LTD (TATA MOTORS), NEW DELHI	Dec 2020 - Aug 2023
<ul style="list-style-type: none">TRIUMPH AUTO (CV) PVT LTD, NEW DELHI Worked as a SENIOR SALES CONSULTANT and also as a TEAM LEADER in TATA MOTORS COMMERCIAL VEHICLES DEALERSHIPMonitored team performance and provided constructive feedback to increase productivity and maintain quality standards.Supervised team members to confirm compliance with set procedures and quality requirements.Worked with team to identify areas of improvement and devised solutions based on findings.Built strong relationships with customers through positive attitude and attentive response.	

SKILLS

C+

C

Excel Skills

Microsoft Office

COMPUTER APPLICATIONS

Webpage

Communication

Decision Making

Leadership

positive attitude

attentive

Teamwork

LANGUAGES

English

Hindi

Punjabi

PROFILE

- To pursue a career with a company having global vision that encourage, create and offer an opportunity to learn and develop both in professional and personal life, with to use and enhance my knowledge and ability to work in groups.
- LinkedIn profile :- <https://www.linkedin.com/in/manav-arora-945007273>

Haryana, September 5, 2023