

# MANAV ARORA



## PERSONAL DETAILS

21/108 Sant Colony Railway Road Bahadurgarh, 124507 Haryana manavarora2018@gmail.com,  
+918168297483

## EDUCATION

class X	Mar 2015
ST THOMAS SCHOOL, BAHADURGARH	
CLASS XII	Apr 2018
HARDAYAL PUBLIC SCHOOL, BAHADURGARH	
BACHELOR OF COMPUTER APPLICATIONS; BACHELOR IN COMPUTER APPLICATIONS IN 1ST DIVISION	Aug 2018 – Jul 2021
MAHARISHI DAYANAND UNIVERSITY, ROHTAK HARYANA	
Master of Business Administration	Aug 2023 – Present
MAHARISHI DAYANAND UNIVERSITY ROHTAK HARYANA	
PRODUCT AND BRAND MANAGEMENT EXECUTIVE PROGRAM IIM-ROHTAK, ROHTAK	Aug 2023 – Present

## EMPLOYMENT

SENIOR SALES EXECUTIVE , TEAM LEADER	Dec 2020 – Present
TRIUMPH AUTO (CV) PVT LTD (TATA MOTORS), NEW DELHI	
<ul style="list-style-type: none"><li>• TRIUMPH AUTO (CV) PVT LTD, NEW DELHI Worked as a SENIOR SALES CONSULTANT and also as a TEAM LEADER in TATA MOTORS COMMERCIAL VEHICLES DEALERSHIP</li><li>• Monitored team performance and provided constructive feedback to increase productivity and maintain quality standards.</li><li>• Supervised team members to confirm compliance with set procedures and quality requirements.</li><li>• Worked with team to identify areas of improvement and devised solutions based on findings. Built</li><li>• strong relationships with customers through positive attitude and attentive response.</li></ul>	

## SKILLS

C+

C

I consent to the processing of my personal data for the purpose of recruitment for the position to which I am applying.

Excel Skills

Microsoft Office

COMPUTER APPLICATIONS

Decision Making

Communication

positive attitude

Leadership

Teamwork

Attentive

## LANGUAGES

English

Hindi

Punjabi

## PROFILE

- To pursue a career with a company having global vision that encourage, create and offer an opportunity to learn and develop both in professional and personal life, with to use and enhance my knowledge and ability to work in groups.
- LinkedIn profile :- <https://www.linkedin.com/in/manav-arora-945007273>

Haryana, November 17, 2023

I consent to the processing of my personal data for the purpose of recruitment for the position to which I am applying.