

CHIRANTAN MITRA

CIVIL ENGINEER

Fatepur,Uluberia,Howrah, Kolkata, 711315, India

9748392899/9038911654

mitra.chirantan@gmail.com



+ ABOUT ME

Technically accomplished Civil Engineer with a career span more than 8 years in managing wide range of Civil Construction projects and Supervision; currently spearheading efforts with at Tata Projects Limited as a Planning and Billing Engineer in a 132/33kV Substation Project in Arunachal Pradesh. As a Site In-Charge I am responsible for maintaining DPR,WPR,MPR,Budgeting,Project cost & Risk assessment,Micro planning etc in Greenfield Substation Project.

+ LINKS

Linkedin

<https://www.linkedin.com/in/chirantan-mitra-450404>

+ LANGUAGES

Bengali

Hindi

English

+ SKILLS

Estimation

BBS

Project Planning & Monitoring

Site Management

SAP(Billing)

Autocad

+ PERSONAL DETAILS

Date of birth

17/07/1992

Nationality

Indian

Marital status

Married

+ CTC

- JUN 2022 - JUN 2022
6 LACKS 55 THOUSANDS

+ WORK EXPERIENCE

- Tata projects Limited** DEC 2018 - PRESENT
Arunachal Pradesh
ENGINEER-Planning & Billing
 - Monthly preparation and Tracking of R.A Bill status.
 - Experience in Checklist documentation,
 - Abstract preparation, JMR preparations, MB Certification, Reconciliation of quantity certified client, Keeping track of unbuild/ hold quantity
 - Preparation of Project analysis statements (Budgeted VS Achieved) monthly.
 - Project monitoring physical and financial progress for all projects daily.
 - Cost comparison (Planned VS Actual cost) statements of all projects.
 - Preparing Cashflows.
 - Preparation of Earn value management statements (EVM) cost variance and schedule variance.
 - Rate analysis of major BOQ items.
 - Reconciliation statements of all major materials of the projects monthly .
 - Quantity Estimation.
 - Continuous monitoring of Cycle time and preparation of compiled cycle time statements monthly.
 - Preparation of Monthly physical and financial statements of all projects.
 - Preparation of Project analysis statements (Budgeted VS Achieved) monthly.
 - Direct & Indirect cost analysis of major BOQ items (Actual cost VS Selling cost)
- Promax Technologies** MAY 2018 - DEC 2018
Kolkata
PROJECT COORDINATOR

Supervised multiple projects from project start through delivery by prioritizing needs and delegating assignments.
Tracked hours and expenses to keep project on task and within budgetary parameters.
Evaluated and reviewed procurement documents and participated in facility inspections.
Negotiated vendor payment terms and contract conditions to meet aggressive production and cost requirements.
responsible for procurement construction materials as per building finishing schedule etc.
- Venus Controls & Switchgear Pvt Limited** MAY 2016 - MAY 2018
Kolkata
SITE ENGINEER

Developed cost estimates for planned projects to aid in costing and budget planning efforts.
Facilitated and led site engineering projects relating to new or upgraded equipment, facilities and quality initiatives.
Developed safety awareness program consisting of construction safety audits and safety meetings.
Supervised and monitored daily tasks of subcontractor
- Metro Homes** MAY 2014 - MAY 2016
Howrah
SITE ENGINEER

Supervised and monitored daily tasks of subcontractors.
Recorded daily events and activities in site diary to evaluate process and improve productivity.
Created work schedules and adjusted as needed to meet project deadlines and keep shifts properly staffed.
Checked technical designs and drawings for adherence to standards.
- Om Dayal Group Of Institutions** 2020
Kolkata
BACHELOR OF TECHNOLOGY

B.Tech in Civil Engineering,DGPA-7.94
- Budge Budge Institute of Technology** 2014
Kolkata
DIPLOMA IN CIVIL ENGINEERING

Percentage-72.2%
- Palpara High School** 2010
Uluberia
HIGHER SECONDARY
- Uluberia high School** 2008
Uluberia
SECONDARY