

# Praveen. A

Lead representative

## CONTACT INFORMATION

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## OBJECTIVE

Seeking a challenging position that utilizes my 11+ years of experience in BFSI domain with proven expertise in fund accounting, on-boarding clients, reconciliations etc., to best use and makes my effective contribution to the organization for a bright and rewarding career.

## EXPERIENCE

### Chennai

May 2022 - Present

#### Lead representative

BNY International Operations private limited

- Currently working in Mutual fund Accounting team as a SME and performed NAV process with other stakeholders
- Process and review daily subscriptions redemption's, Trade activities, distributions etc.,
- Prepare/Review Future position, Margin, Collateral, Capstock & reconciliation in accounting data against external parties.
- Prepare/Review position reconciliation between accounting and Custody.
- Verifying Income accruals on daily basis and investigate tolerance breached incomes and commenting each securities.
- Need to clear all exception after pricing like (MV impact, Qty change impact, Income impact, Corporate action, GainLoss etc..)withing short period of time with suitable comment which is more than the tolerances and final Audit close the funds.
- Train the new joiners in the team and guiding the team members in defining appropriate controls in process as per compliance requirements.
- Communicate to other stakeholders like Trade capture team, Pricing team, Security setup team, CA team, Recon team etc... to fix the issue and to provide the update to Onshore team and direct client as well.

### Coimbatore

Mar 2014 - May 2022

#### Team Lead

State Street HCL Services

- Responsible for managing 10 members team involved in OTC Reconciliation & Migration activities in Tri optima and performance as per the defined Oversight Governance Framework.
- Handling calls with oversight team like MIS, Aged break discussion, Error discussion etc.
- Responding the queries of the Internal and the External audit team as well as handling calls with them in order to provide more clarity about what data has been used to complete the reconciliations and about what has been done to resolve the aged exceptions.
- Portfolio reconciliation by analyzing investment manager book VS custody and validating day-to-day recorded transactions to keep track of daily breaks and reporting to clients
- Sharing the break analysis to fund accounting team and discussed about the impact of NAV.
- Sharing ageing breaks analysis on weekly basis to Depository teams and Oversight team to ensure all the ageing breaks having appropriate comments and relevant backups.
- Cross-trained members across the team for researching discrepancies and helped the team to achieve in minimizing errors and increase the efficiency of the process.

Jul 2012 - Oct 2013

#### Junior Accountant

S&T Welcare Equipment Pvt Ltd

- Handled workings of the and the Preparation of the Bank reconciliation statement
- Prepared MIS report on daily and monthly basis
- Prepared inventory maintenance on behalf of stores & the Warehouse
- Responsible for raising invoice to the customers and dealers.

## EDUCATION

### Coimbatore

Jul 2010 - Jul 2012

#### Master of Commerce with Computer Application

Hindustan College of Arts and Science

## LANGUAGES

### English & Tamil

Advanced

## SKILLS

### TLM Application

Trade Life Cycle

Team Management

### Tri optima Application

Reconciliation

MS Office