



# Pallav Singla

Astt. Manager



✉ Pallavsingla@yahoo.com

📍 Chandigarh, Punjab, India

📞 9417542690

🌐 [linkedin.com/in/pallav-singla-41900877](https://www.linkedin.com/in/pallav-singla-41900877)

## WORK EXPERIENCE

### ASTT. MANAGER

#### AXIS BANK

03/2018 – Present

MALERKOTLA

Key Responsibility Area: Handling CTS Clearing . Handling Forex transactions , Responsible For Cash Management , OSC Cheques . Introducing Clients To Usage Of Alternate Banking Channels-Net Banking, Cash Management Services , Door Services Etc.

ROLE

- CUSTOMER SERVICE OFFICER

### FIELD INVESTIGATOR

#### NATIONAL SAMPLE SURVEY OF INDIA (MOSPI )

2015 – 2016

CHANDIGARH

Key Responsibility Area Collate Competitor Data.Identify And Build Strategic Alliances With Various Agencies, Develop And Maintain The Company Data According To Objectives And Policies

### JUNIOR ENGINEER

#### LARSEN AND TURBO ( L&T)

2014 – 2015

CHANDIGARH

Focus On Referral Route Of Business o Risk Management- Compliance / Operational o Team Management

## EDUCATION

### POST GRADUATE DIPLOMA IN BANKING & FINANCE

#### AMITY UNIVERSITY

2017 – 2018

NOIDA

### BTECH ( CIVIL ENGINEERING )

#### REGIONAL INSTITUTE OF MANAGEMENT OF TECHNOLOGY

2010 – 2014

MANDIGOBINDGARH

## PROFESSIONAL PROFILE

OPERATIONAL COMPLIANCE

CLEARING

CLIENT RELATIONSHIP MANAGEMENT

TEAM MANAGEMENT

DEEP RETAIL BANKING

FOREX

## PERSONAL PROJECTS

Project Name

## ACHIEVEMENTS

Achievement Name

## LANGUAGES

ENGLISH



HINDI



PUNJABI



## KEY RESPONSIBILITY AREA

HANDLING BIG SIZE CASA BRANCH CLEARING (INWARD + OUTWARD ) & CTS CLEARING

HANDLING FOREX TRANSACTIONS

RESPONSIBLE FOR CASH MANAGEMENT ENTRIES , OSC CHEQUES

RISK MANAGEMENT –COMPLIANCE /OPERATIONAL/CREDIT TO BE GIVEN FRAMEWORK ACROSS TAT