



Pallav Singla

Astt. Manager



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WORK EXPERIENCE

ASTT. MANAGER

AXIS BANK

03/2018 – Present MALERKOTLA

Key Responsibility Area: Handling CTS Clearing . Handling Forex transactions , Responsible For Cash Management , OSC Cheques . Introducing Clients To Usage Of Alternate Banking Channels-Net Banking, Cash Management Services , Door Services Etc.

ROLE

- CUSTOMER SERVICE OFFICER

FIELD INVESTIGATOR

NATIONAL SAMPLE SURVEY OF INDIA (MOSPI)

2015 – 2016 CHANDIGARH

Key Responsibility Area Collate Competitor Data. Identify And Build Strategic Alliances With Various Agencies, Develop And Maintain The Company Data According To Objectives And Policies

JUNIOR ENGINEER

LARSEN AND TURBO (L&T)

2014 – 2015 CHANDIGARH

Focus On Referral Route Of Business o Risk Management- Compliance / Operational o Team Management

EDUCATION

POST GRADUATE DIPLOMA IN BANKING & FINANCE

AMITY UNIVERSITY

2017 – 2018 NOIDA

BTECH (CIVIL ENGINEERING)

REGIONAL INSTITUTE OF MANAGEMENT OF TECHNOLOGY

2010 – 2014 MANDIGOBINDGARH

PROFESSIONAL PROFILE

OPERATIONAL COMPLIANCE

CLIENT RELATIONSHIP MANAGEMENT

TEAM MANAGEMENT

FOREX

CERTIFICATES

NATIONAL INSTITUTE OF SECURITIES MARKETS
CERTIFIED IN MUTUAL FUND DISTRIBUTORS

NATIONAL INSTITUTE OF SECURITIES MARKETS
CERTIFIED IN DEPOSITORY OPERATIONS

INSURANCE INSTITUTE OF INDIA – SP
CERTIFICATE

MEMBERSHIPS

MEMBER OF INDIAN INSTITUTE OF BANKING
AND FINANCE

LANGUAGES

ENGLISH ● ● ● ● ●

HINDI ● ● ● ● ●

PUNJABI ● ● ● ● ●

KEY RESPONSIBILITY AREA

HANDLING BIG SIZE CASA BRANCH CLEARING (INWARD + OUTWARD) & CTS CLEARING

HANDLING FOREX TRANSACTIONS

RESPONSIBLE FOR CASH MANAGEMENT ENTRIES , OSC CHEQUES

RISK MANAGEMENT –COMPLIANCE /OPERATIONAL/CREDIT TO BE GIVEN FRAMEWORK ACROSS TAT