



# MANMEET CHHATWAL

ASSISTANT DIRECTOR SALES AND MARKETING AT JARJEE FOOTWEAR PVT. LTD.

## PROFILE

### CONTACT

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### HOBBIES

1. Travelling
2. dancing
3. Singing
4. Adjusting according to the environment.

## EDUCATION

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### **St. Patrick's Junior College- Agra**

2001 - 2015

[Scored 88 % in ISC Board and pursued Commerce with Maths]  
Was a very active student in academics as well as co-curricular activities and have won various awards in both the respective fields. I was also nominated as the social service captain in 2014 and the discipline captain in 2015]

### **St. Bede's College- Shimla**

2015 - 2018

I pursued Bachelor's in Business Administration and have won the 1<sup>st</sup> position in academics in all the three semesters. I have scored a CGPA of 7.91

Also, I was very much active in organizing various events and college fests and so was nominated as the class representative in the second year and as a student cabinet member in the final year.

### **SP Jain Institute of Management and Research- Mumbai 2018-2019**

I am pursuing my Masters in Family Business from SPJIMR Mumbai. The exams are over but due the pandemic, the result is still awaited.

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### **Japjee Footwear Pvt. Ltd- Assistant Director Sales**

2018– the current time

I joined my father's business as an executive assistant sales.

My initial job was to look after the admin work at the office level.

Today I am solely handling the sales of our product on 55 retail stores of Metro Shoes Limited along with my involvement in finance as well as Research and Development.

## SKILLS

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1. PLANNING AND EXECUTION.
2. TECH SAVY { MS WORD, MS POWERPOINT, MS EXCEL}
3. HUMAN RESOURCE MANAGEMENT.
4. GOOD COMMUNICATION SKILLS
5. BRAINSTORMING