

Dr. Preety Yadav
M.H.A. (MANIPAL), B.A.M.S.
(ROHTAK)

Email: drpreetyadav@gmail.com

Mobile: +917259630717



EXECUTIVE SUMMARY: Healthcare professional with a Master's degree in Hospital administration (MHA) from Manipal University, Karnataka.

DATE OF BIRTH: 25th September 1986

EDUCATION:

- **Manipal University, Manipal, Udupi, Karnataka**
Master in Hospital Administration (M.H.A.). (Kasturba medical college) Regular 2 years course Degree received: July, 2015.
- Symbiosis University, Pune
- Shri Baba Mastnath Ayurvedic Medical College, Rohtak University, Haryana **B.A.M.S** (Bachelor of Ayurvedic Medicine & Surgery) Degree received: April, 2010.

TRAINED:

Training Programme on Implementation of NABH Hospital Standards/SHCO Standards (4th edition) 5th to 7th August 2016 by Quality Council of India at Apollo Hospitals International Ltd in Gandhi Nagar, Ahmadabad.

WORK EXPERIENCE:

1. District Programme manager (DPM) at **Ayush Department Government of Haryana** from May 2021 to Nov 2021.
2. Medical officer at **Docprime Technologies Private Limited (A group of company policy Bazaar) Gurugram (Haryana)** from 26 December

2018 to 6th February 2020.

Job Responsibilities –

Online consultation, Report review, Counselling accordingly.

3. Hospital administrators at **Madhuram Hospital**, Vadodara (Gujarat) from 15th March 2017 to 20th December 2018.

Job Responsibilities-

Supervise daily administrative operations. Develop and implement effective policies for all operational procedures. Answer queries from doctors, nurses and healthcare staff. Resolve potential issues with patients.

4. Medical clinical coordinator in **U .N. Mehta Institute of Cardiology and Research Centre**, Ahmadabad (Gujarat) from 1st December 2015 to 03rd March 2017.

Job Responsibilities-

- Coordination of CVTS ward, Cardiology wards.
- Check all the papers of file are maintained in same sequence and preparations of patient's file, documents as per MCI.
- Check that the sheets (Treatment sheet, History sheets, Investigations sheets, all records) must be filled completely.
- Billing clearance for all patients in different categories (Paid, LIG, SC, and Govt. Yojana).
- To communicate with M.ch residents, CVTS surgeons, Cardiologists, Nursing heads, coordinators of other departments on daily basis to run daily administrative operations.

M.H.A. PROJECT:

- **TITLE:** Impact of nosocomial infection (hospital acquired infection) on length of stay in ICU and General ward
- **Guide :** Dr. Rajesh Kamath

LANGUAGES PROFICIENCY:

English-Read, Write,
Speak Hindi- Read,

Write, Speak **French-**
Basics
Gujarati- Read, Speak.

HOBBIES: Reading, Travelling.

CONFERENCES, WORKSHOPS ATTENDED:

1. National seminar on healthcare management (NASHCAM-2013) 3rd to 5th December 2013 by department of community medicine and department of hospital administration.

2. "FIN WORKS- financial management in health care" held on 7th December 2013 by department of hospital administration, Kasturba Medical College, Manipal.

3. Workshop on "research methodology/ placement preparation and personality development" organized by A.J. Institute of hospital management, held on 21st February 2014.

4. - CME - hospital planning and safety in hospitals organized by dept. Of hospital administration, Yenepoya medical college held on 1st march 2014.

5. -SASH2014, national conference on safe & sustainable hospital organized by Academy of hospital administration- Bangalore.

6. - Hospicon-2015, 7th national conference on health care management held on 13, 14 the February, organized by Sancheti healthcare academy, Pune.

REFERENCES:

1. Dr. Somu G. Head, Department of Hospital Administration, Kasturba Hospital, Manipal.

Email:

gsomu2007@gmail.com

Phone: +919448463186.

2. Dr. Rajesh Kamath, Assistant Prof., Department of Public

Health,Manipal University, Manipal.

Email:

rajesh.kamath82@gmail.com

Phone: +917760218342

DECLARATION:

I hereby declare that the information provided above is true to best of my knowledge and belief. I understand that in the event of any information being found false or incorrect, my candidate/appointment is liable to be cancelled/ terminated.

Place: -----

Signature

Date: