

CURRICULUM VITAE

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6. **Professional experience:**

Duration	Organization	Position	Responsibilities Handled
April 2019 – Current Job	Department of Health & Family Welfare, West Bengal	Consultant, Strategic Planning & Sector Reforms Cell	<p>Major tasks:</p> <ul style="list-style-type: none">• Assisting the Global Advisory Board for Covid-19 response in West Bengal headed by Noble Laureate Prof. Abhijit Vinayak Banerjee• Monitoring the Covid-19 response management in the state of West Bengal including data analysis and providing suggestive inputs• Documentation of the initiatives/projects, development of reports, hand book for stakeholders and content development for recognition/awards, website, campaign materials, success stories, journeys• Monitoring all initiatives of the Department with special focus on priority projects for timely and cost-efficient implementation• Identifying, developing and policy initiatives for new interventions , projects and capacity building for execution• R&D and data management for enabling decision making for timely interventions• Coordination and networking with different functionaries of other departments and stakeholders• Process management (bidding, reporting, monitoring, standardization, process re-engineering)• Management of special projects and initiatives• Handling Social Media platform activities

May 2018 – April 2019	Sambandh Health Foundation	Project Manager (West Bengal)	<p>Major tasks:</p> <ul style="list-style-type: none"> • Overall planning, implementation, coordination, monitoring; control and completion of project. • Working closely with multiple stakeholders & government departments (Education, Health & Home) along with District Administration to technically support and motivate them to effective implementation of the project related activities. • Other responsibilities include- Liaise with Government Officials; Facilitate training and sensitization; Documentation and reporting; Donor relations. • Coordination and networking with different functionaries of other departments and stakeholders • Handling Social Media platform activities
April 2015 – April 2018	National Health Mission (NHM), West Bengal	State Consultant	<p>Major tasks:</p> <ul style="list-style-type: none"> • Providing Technical & Program Managerial Support to the State Government. • Liaison & coordination with different Govt Departments for effective functioning of the interdepartmental committees. • Development of State specific Action plan & Guidelines for implementation. • Responsible for appraisal, review of planning and implementation mechanism, assessment of capacities and Monitoring & Evaluation of centrally and state supported public initiatives. • Technical support in Policy formulation & advocacy related matters.
January 2013 – March 2015	Ministry of Health & FW, Gol	State Consultant, West Bengal	
January 2010 – December 2012	Ministry of Health & FW, Gol	State Consultant, Tripura	
June 2008 – December 2009	UNICEF, Field office for Bihar	District Child Survival Officer, Nalanda	<p>Major tasks:</p> <ul style="list-style-type: none"> • Technical support regarding child survival • Participatory planning and coordination. • Supportive supervision, monitoring & evaluation. • Developed Coordination between various functionaries and stakeholders of National level Projects, Government Departments and at the levels of Local self Government like PRIs. • Training and capacity building of state and local self-government officials, NGOs/CBOs and other representatives of the civil society . • Application of planning and evaluation tools

July2004- July2006	DOEACC (India)	ITES – Trainer (Agartala)	Major tasks: <ul style="list-style-type: none"> • Facilitation, training and development; • Liaising with several govt and corporate agencies • Counselling and placement assistance for trainees.
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7. Academic Qualification:

Education	Degree(s) or Diploma(s) obtained:
September 2013-August 2014 National Institute of Health & Family Welfare, New Delhi	Diploma in Health Promotion
July 2006-June 2008 Visva Bharati University	Master of Business Administration (Public Systems Management)
July 2003-June 2005 Tripura University	Master of Arts. (English)
August 2000-May 2003 MBB College - Agartala	Bachelor of Arts. (English Honours)

8. Other qualifications & Trainings:

- Pursuing Certificate Program in Public Procurement from World Bank in online mode.
- Received international scholarship from the prestigious Johns Hopkins University, USA.
- Received scholarship from WHO for participating in global conferences/workshops.
- Completed Project Management course as part of International Management Development Programme organised by The UNION South East Asia Region.
- Received multiple on job training by UNICEF, India.
- Completed Advanced Training in quantitative techniques & computer applications in contemporary research from Dept. of Management, University of Calcutta.
- Completed Information Technology Enabled Services training from Department of Electronics Accreditation for Computer Courses (DOEACC, India).

9. Languages fluent in: English, Hindi, Bengali.

10. Declaration: All the above mentioned information is true and to the best of my knowledge.

11. Signature: Himadri Shekhar Majumder