



ANKUR GARG

MARKETING & ADMINISTRATION
MBA , CA (FINAL), B.COM


PROFILE

I consider myself a responsible and orderly person. To keep growing using adaptive learning skills and to enhance myself as a professional committed to my work and responsibilities for desired objectives and aim.

CONTACT ME

 90531-02000

 ankurgarghmc@gmail.com

 H.no. 1072, Sector-6, Karnal- Haryana

➤ EDUCATION

INSTITUTE OF CHARTERED ACCOUNTANT OF INDIA

CA- Final Training Completed 2014

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

MBA-FINAL 2023

➤ LANGUAGE

Native English.

Hindi, English, Punjabi

➤ WORKING EXPERIENCE 10 Y+

GUJARAT CROP CHEMICALS INDIA- SEP 2022 ONWARDS

AGM - MARKETING & ADMINISTRATION

- Marketing Supervision
- Monthly Staff Meet & Target Allocation
- Recovery Procedures
- Developing Price Policy & Tour Schemes.
- MIS and Daily Reviews.
- Sale & Collection targets Review & Achievements.
- Sale Team Handling and Management.
- Area Covered (HR,UP(East & West), UK, MP)

**➤ SHREE RAM AGRO INDIA - EXP. 5YEARS
(2017-2022)**

**GENERAL MANAGER- MARKETING &
ADMINISTRATION**

- Marketing Supervision
- Monthly Staff Meet & Target Allocation
- Recovery Procedures
- Developing Price Policy & Tour Schemes.
- MIS and Daily Reviews.
- Sale & Collection targets Review & Achievements.
- Sale Team Handling and Management.
- Area Covered 8 States (HR,UP, UK, MP,PB,RJ,GUJ,MH,).
- Finalization of Accounts.
- Banking & Department Correspondances.

**➤ HINGORANI M& CO. CA FIRM - EXP. 5YEARS
(2012-2016)**

- Internal & Statutory Audits
- Accounts Finalizations.
- Tax Audits & Income Tax Returns.
- MCA compliances and Returns Filling.
- Fixed Asset Audits.
- Finalization of Accounts.
- Groups- Umesh Modi Groups (Meerut), IRFC, OPel, Power Grid, Mayur Industries, HP Pelzer, Haryana Automotives, SJVN Ltd.

➤ COMPUTER SKILLS

- TALLY ERP 9.0
- MS Office & Net Working
- Returns Utilities and Online Software Operation.