

Arunava Mitra



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Work Experience

WIPRO LIMITED, KOLKATA

(FEB-2019 : PRESENT)

Associate

- A company provides services like technical support, collection desk ,troubleshooting, up selling, etc.
- Responsible for helping customer improve their experience with their services provider.
- Understanding the issue of the customer at first hand.

SAIF PACKAGING TRADING & SERVICES CO, W.L.L, DOHA, QATAR

(SEP-2018 : JAN-2019)

Operations Manager

- Develop and deliver thought leadership and quality control systems
- Maintain and control plant finished goods, raw materials, and corrugated inventories.
- Manages employees by establishing performance goals, allocating resources etc.

WORLDPACK INDUSTRIES L.L.C, DUBAI, UAE

(APR-2016 : MAY-2018)

Production Executive

- Provide support to all departments to ensure timely production.
- Prepare project production schedules and assisted with production duties.
- Worked with production manager to allocate staffing resources.

GFK MODE PRIVATE LIMITED, KOLKATA

(MAR-2014 : JAN-2016)

State IT Coordinator

- Consulted with clients about project requirements.
- Facilitated the training sessions on the use of laptop devices in data collection and monitoring system to the field teams.
- Provided guidance, technical assistance and capacity building on IT software and hardware.



Education

Degree	School/College	Grade / Percentage	Year
Bachelor of Technology in Electronics and Communication	West Bengal University of Technology, Kolkata	72.1%	2013
Diploma in Electronics and Telecommunication	West Bengal State Council of Technical Education	75%	2010



Personal Skills

DETERMINATION AND PERSISTENCE

10/10

HARDWORKING

10/10

WORK ETHIC

10/10



Extra-Curricular



SKILLS:-

●Data Analysis with R & Python ●Data Visualization with Tableau ●Database Management System ●Advanced Microsoft Excel ●Machine Learning ●Predictive Modelling

CERTIFICATIONS:-

●Executive Data Analytics in R and Python Program" from IIM Raipur ●R Programming course from Udemy ●The Data Science course from Udemy ●The Business Intelligence course from Udemy ●Tableau course from Udemy ●Microsoft Excel course from Udemy ●Introduction to Data Analytics from IIT Madras ●Introduction to Database Management System from IIT Madras



Languages

ENGLISH

10/10

HINDI

10/10

BENGALI

10/10