

ANUJ PRATAP SINGH

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SUMMARY

Ambitious and growth-oriented professional with a academic foundation in commerce, driven to excel in the field of finance. Dedicated about developing expertise in capital markets, investment strategies, and corporate finance to make a meaningful impact. Committed to continuous learning and leveraging my skills to achieve excellence and long-term success in the financial sector.

EDUCATION

- Bachelor of Commerce, Devi Ahilya Bai University Indore – 72% *Year 2020-23*
- Class XII, 2020, All Saints School, Khajuraho, Madhya Pradesh – 88% *Year 2019-20*
- Class X, 2018, All Saints School, Khajuraho, Madhya Pradesh – 76% *Year 2018-19*

EXPERIENCE

- **Carelon Global Solution** *May 2024 - Present*
 - Part of the Membership Team at Carelon Global Solutions, responsible for maintaining and enrolling member records in Anthem's insurance plans, ensuring 99% accuracy and compliance with industry standards.
 - Utilized Software Tools such as PEGA and Reflection Workspace to efficiently manage and update member information, improving the accuracy and speed of data processing.
 - Processed over 50 New Group Cases for the West America region, focusing primarily on California, ensuring timely maintenance and seamless integration of new members into the insurance system.
 - Ensured Data Accuracy and Compliance by verifying over 1000 member records and following regulatory guidelines, maintaining confidentiality, and ensuring proper handling of sensitive information.
 - Collaborated with Cross-functional Teams to resolve complex enrollment issues and ensure smooth process for members, contributing to the overall success of the team.

INTERNSHIP

- **Millenium Money Finance** *September, 2022*
Equity Research Analyst
 - Assisted in preparing research reports on stock performance, contributing to investment recommendations and decision-making.
 - Learned about mutual funds and how to assess their performance.

- Analyzed stocks and equities using both quantitative and qualitative methods.
- Improved analytical skills by using financial models to evaluate market trends.

CERTIFICATION

○ Metvy Finance Program

- Backed by IIM Bangalore.
- Gained in-depth knowledge of capital markets, including stocks, mutual funds, and derivatives.
- Developed skills in assessing investment strategies and evaluating financial performance.

SKILLS

- Capital Market
- Data Accuracy
- Strong organizational and time-management skills
- Detail-oriented and able to handle multiple tasks simultaneously.

LANGUAGE

- Hindi
- English