

## AMAN SHARMA

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### Career Objective:

To be the part of a team of hi-calibre professionals for challenging new assignments and responsibilities in the field of Accounts and Finance, thus sharpening my own professional skills, while at the same time, contributing my best to the overall development of the organization

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### Professional Synopsis (11+ Years of Experience)

Currently working with Fiserv, as a Lead Specialist - responsible for managing the Company's financial quarterly forecast, Variance Analysis/ Month End Closing & Reporting, Cost Analysis/Financial Analysis, Fixed Asset Accounting.

Worked with Genpact, As a Domain Trainee - performed Month End Close, Reporting, GL Reconciliations, Fixed Assets Management for the company and SOX compliances & audits.

Worked with Aon Consulting, As a Business Analyst- (Offshore Controller Ship Team - RTR) - Feb-16 to July-18.

Worked with Accenture Services, As a General Accounting Senior Associate- Record to Report (RTR) - Nov-12 to Jan-16.

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### Organizational Experience

#### Fiserv Inc. (Nov 2018 – Till Date)

##### **Lead Specialist (Financial Planning and Analysis)**

- Responsible to Fiserv US for various Budgeting & Forecasting activities of GSO division which brings in new clients to the Fiserv
- Finalization of monthly/quarterly periodic forecasting.
- Analyzing the expense report/P&L for IT and Admin expenses and provide the commentary on the variance between Actual vs forecast
- Monthly forward-looking forecast report to the management to help them make key decisions.
- Preparation of Variance Analysis evolving around Actual Vs forecast. Analysis between Plan, forecast and actual numbers, and reasons thereof.
- Headcount Analysis, commission computation for the assigned cost centers.
- Conducting variance analysis to determine difference between projected figures & actual expenditure and recommending/taking corrective actions along with performance analysis.
- Posting of monthly accrual adjustments journal entries.
- Develop and maintain strong working relationships with stakeholders across finance and business.
- Managing End to End Fixed Assets Accounting for Fiserv US Location (Addition, Deletion, modification and Depreciation)
- Supporting Senior Management Team and Departments heads with in-depth analysis.

### Project Management

- **Buy and Integrate** - Supported Post-Acquisition and Merging of Accounting books in Fiserv for "First Data Corporation" (Major Acquisition by Fiserv) by preparing Integration Work plans, weekly status report and other Financial/Operating Models and shared with senior management.
- Acted as an SME for virtually transitioning new financial activities to Fiserv and working collaboratively with US stakeholders.

#### **Aon Consulting – Business Analyst (Feb 2016 - July 2018) Transitioned to its Strategic Partner Genpact.**

#### **Genpact - (July 2018 - Nov 2018)**

#### **Domain Trainee (General Accounting Operation)**

### Core Responsibilities:

- Fixed Asset control Account management which includes Assets capitalization and creation of Assets under construction, Sale, retirement, etc.
- Processing of Bank postings, preparation of Bank reconciliations.
- Reconcile Intercompany AP and AR with final settlement payment or receivable.
- Analysis the nature of invoices in terms of Capex or Opex and capitalize as per Aon Accounting policy.
- Preparation of AM-GL reconciliations, Depreciation reconciliations and Gain and Loss Reconciliations.
- Reporting and presentation of Property Plant and Equipment, Roll Forwards and Net Book Value.
- Analyze the prepayment invoices and amortize them by processing journal entries as per their Period.
- Maintain and reconcile weekly amortization schedules as per the standard practice.
- Make adjustments if necessary to correct the impact of P&LA/c.
- Making accruals and adjustment entries as per business requirement.
- Publishing monthly financial reports, including variance analysis, dashboards and detailed ad-hoc analysis.
- Working closely with Global Process Owner to implement standard process and improvements.

### **Project Management -**

- **Sell and Separation** - Acted as an SME in sell and separation of accounting books of one of the business Unit of Aon Corporation and assisted the senior management by providing Current state and future state Financial/Operating models and separation work plans (Includes Fixed Assets and Cash Accounting Finance Functions).

### **Automation and Implementation:**

- Project of standardizing the AM-GL reconciliation process and automation of it.
- Worked in a project of automation various reports like Prepaid Reconciliation, Roll Forward Reporting etc.

### **Audit and SOX Compliances:**

- Monthly filing and maintain supporting for transactions as per the SOX compliance
- Support the audit process and provide relevant information.

### **Accenture Services (Nov 2012-Jan 2016)**

#### **Senior Associate (Record to report)**

Responsible for “Record to Report” process activities for a Window Manufacturing Company, handling territories like USA, POLAND, HUNGARY, SLOVENIA, BELGIUM- Sales, and Production& Holding Companies.

### **Core Responsibilities:**

- Cash Management & Banking activities, i.e. Bank uploads, Bank Postings & Bank Reconciliations.
- Fixed Asset Management, i.e. Capitalization of Assets, Depreciation postings, Fixed Asset Reconciliation (GL-SL Reconciliations).
- Transaction and Journal entry processing for Accruals, Prepayments, Reclassifications etc
- Respond to queries of business related to Intercompany transactions and guiding them with any help required.
- Monthly intercompany netting of AR and AP and prepare monthly reconciliations.
- Reconciliations of Balance sheet Accounts as per the procedure followed by the Clients.
- Preparation of Standard Operating Procedures as per the process & Client’s instruction.
- Financial Reporting of Balance Sheet, P&L, Inventory and Non- financials schedules.
- Operational Excellence documentation i.e. 3X3, SIPOC, HLPM, DLPM & Visual Management.

### **Supporting activities:**

- Project of standardizing the reconciliation process and automation of it.
- Validating and doing the internal QC of activities done by other team members.
- Process Training, accesses raise for new Joiners in the process and helping them through the process.

**IT Skills and ERP Proficiency:**

- SAP (ECC)/S4 Hana, Hyperion, people soft 8.8, SharePoint, COUPA, Workday, BPC Tool, Bex Analyzer, SAP Bw., Analysis for Office, Power BI
- Trintech (Reporting and uploading reconciliations)
- MS Office (Power point, Word, Excel, Outlook, etc.)

**Educational Background**

- 2009 - 2012 Bachelors of Commerce (Hons.), Sri Guru Nanak Dev Khalsa College, Delhi University, India.
  - 2014 - 2016 Master of Business Administration (Finance - Correspondence) from Institute Of Management and Technology (Ghaziabad).
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**Personal Details**

Father's Name	:	Sh. Pardeep Kumar Sharma
Marital Status	:	Married
Date of Birth	:	13-June 1991
Address	:	9/247 Joshi Road, Karol Bagh, New Delhi – 110005