



ABUTHAHIR BABU H

HR ASSISTANT

CONTACT

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EDUCATION

Advanced Strategic Human Resource Management
IIM Visakhapatnam | May 2025 – Oct 2025

M.B.A in Hospitality Management
ACHARIYA Collage Of Catering And Hotel Management | 2023-2025

B. sc. in Catering and Hotel Administration
ACHARIYA Collage Of Catering And Hotel Management | 2021-2023

SKILLS

- Communication
- Teamwork
- Time management
- Leadership
- MS Office (Excel, word, PPT)
- Salary Breakups (Basic, HRA, CCA, PF, ESI, Med. Re.)
- Payroll Process
- Onboarding
- Employee Relations

PROFESSIONAL OVERVIEW

To secure a challenging role in Human Resources where I can utilize my skills and experience to contribute to the organization's success. A self-motivated and results-driven HR professional with an MBA in Hospitality Management and 1 year of HR internship experience. Proven ability to take on challenging tasks, resolve conflicts, and communicate effectively

WORK EXPERIENCE

HR Intern
Radisson Resort Pondicherry Bay
June-2024 – Present Till

- Gained hands-on experience in HR functions, including recruitment, training, and employee relations
- Developed strong communication and interpersonal skills
- Assisted in resolving employee conflicts and grievances

F&B Production I Commis Chef
The Residency Towers Puducherry
May-2023 – June-2024

- Work in all areas of the restaurant under the supervision of the executive chef
- Learn new skills quickly and make for an excellent addition to the kitchen team
- Assist the chef in brainstorming new menu items and specials based on locally sourced, in-season ingredients

INTENSIONSHIPS:

- Experienced housekeeping and Food & Beverages services at Le Royal Park, Puducherry
- Knowledge on front-desk hotel management and housekeeping at Shenbaga Hotel and Convent Centre, Puducherry

Place: Puducherry

Date:

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