

Aman Godha

Address: 3-D-12 R.C. Vyas Colony Bhilwara (Raj)-311001

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OBJECTIVE

Seeking a position as a fresher in the field of finance, banking and accountancy where I can apply my knowledge and experience in financial world.

WORK EXPERIENCE

07/2019 - Current

Accounts Manager, Argh Enterprises, Bhilwara

Responsibilities:

- Preparation of books of accounts
- Ensure business transactions are properly recorded
- Reconciliation of various statements
- Responsible for filing various GST returns

01/2016 – 02/2018

Article Assistant, Nilay Jain & Associate, Ahmedabad

Synopsis of work performed:

- Statutory & Concurrent audit of banks
- Statutory and Internal audits of various clients
- Conducted certification audits & projects reports
- E-Filing of returns of Companies, Trusts, Firms & Individuals
- Preparation & Finalization of Financial Statements

03/2015 – 01/2016

Article Assistant, C P Jain & Co, Ahmedabad

Synopsis of work performed:

- Statutory & Concurrent audit of banks
 - Stock audit of various clients
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EDUCATION

IIM, Raipur

- Advance Corporate Finance & Risk Management Executive Certification Programme (Batch- 2, Pursuing)

CFA Level-1 Candidate

- Currently pursuing

The Institute of Chartered Accountants of India

- CA Final- Group 2 (Pending)
- CA-Inter (May-2015)
- CPT (June-2013)

MDS University

- Bachelor of Commerce (2016)

Other Trainings

- 30 Days of Training in Information Technology and Orientation Program organized by ICAI Branch of Bhilwara
- 15 Dyas of Orientation Programme organized by ICAI Branch of Bhilwara

ADDITIONAL SKILLS

- Microsoft Office package: Microsoft Word, Excel, Power Point
- Accounting Software: Tally ERP

SUMMERY

Highly motivated, well organized accountant offering over 3+ years experience in Accounting. Expert in account reconciliations, payment processing, journal entries, data entry, billing and collections. Outgoing, with strong communication skills and a creative talent for cultivating rewarding relationships with customers, peers and supervisory staff.

DECLARATION

I hereby declare that all the particulars stated above are true to the best of my knowledge and belief.

Aman Godha